



Republic of the Philippines
Province of Cavite
City of Imus

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 75
Series of 2022

AN ORDER CREATING THE INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) COUNCIL OF THE CITY OF IMUS, DEFINING ITS POWERS AND FUNCTIONS, AND FOR OTHER PURPOSES

WHEREAS, Section 2 (Declaration of Policy) of Republic Act No. 10844, or the Department of Information And Communications Technology Act of 2015, states that: "It is hereby declared the policy of the State: a) to recognize the vital role of information and communication in nation-building, and xxx h) to promote the use of ICT for the enhancement of key public services, such as education, public health and safety, revenue generation, and socio-civic purposes," among others.

WHEREAS, the Information Technology and Electronic Commerce Council (ITECC), created pursuant to Executive Order No. 264 dated July 12, 2000 and amended by Executive Order No. 18 dated May 25, 2001, currently functions as the primary planning and policy advisory body on development, promotion and application of national ICT and e-commerce initiatives;

WHEREAS, Information and Communications Technology (ICT) Councils and local counterparts of ITECC play an integral role in the growth and development of the ICT industry and local economy by providing a unified front for the Information Technology-Business Process Outsourcing (IT-BPO) to industry promotion and networking and collaboration with the government;

WHEREAS, the ICT Council is a multi-stakeholder organization usually composed of representatives from local government, academe, and business community or support groups. Its primary objective is to develop the local ecosystem in terms of Infrastructure, Talent, and the Business Environment suitable for the IT-BPM industry and the opportunities of the Digital Economy.

WHEREAS, the National ICT Confederation of the Philippines (NICP) is the national umbrella organization of all ICT councils from Luzon, Visayas, and Mindanao which was officially founded in 2008. With a total of 91 ICT Councils nationwide, it



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serves as the national venue for collaboration, development of the member organizations through the sharing of best practices, among others, and the unified voice for the Philippine Information and Communications Technology (ICT) Industry.

WHEREAS, City of Imus also recognizes the need to harmonize and coordinate the ICT programs and projects and other ICT-related initiatives of the City Government, the academe, the business community, CSO, and other ICT support groups.

NOW, THEREFORE, I, ALEX L. ADVINCULA, City Mayor, City of Imus, Cavite, by virtue of the powers vested in me by law, hereby order the creation of the Information and Communications Technology (ICT) Council of the City of Imus.

SECTION 1. TITLE. This order shall be known and cited as "An Order Creating the Information and Communications Technology (ICT) Council of the City of Imus, Defining its Powers and Functions and for Other Purposes."

SECTION 2. COMPOSITION. The Information and Communications Technology (ICT) Council of the City of Imus shall be composed of the following:

Chairperson: **Hon. Alex L. Advincula**, *City Mayor*

Members:

1. LGU

The Respective Heads/Chairs of the following offices:

- a. City Information Office
- b. City Planning and Development Office
- c. Local Economic Development and Investment Promotions Office
- d. Sangguniang Panlungsod, Committee on Transportation and Communication/ Information and Communication Technology
- e. Sangguniang Panlungsod, Committee on Trade, Commerce and Industry/Labor and Employment and Industrial Peace
- f. Sangguniang Panlungsod, Committee on Education
- g. Imus Cooperative and Livelihood Entrepreneurial and Development Office
- h. Public Employment Services Office

2. Schools, Universities and Colleges (SUCs)



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Representative/s from the following:

- a. Imus Institute of Science and Technology
- b. Southdale International
- c. Imus Computer Colleges
- d. Informatics College Cavite, Inc.
- e. Cavite State University
- f. Unida Christian Colleges
- g. Esynergy International, Inc.
- h. Del Rosario Christian Institute

3. Industry Players

Representative/s from the following:

- a. Imus Chamber of Commerce and Industry, Inc.
- b. Ayala Land Corporation
- c. Eagle Rock Land Ventures
- d. Trece Hermanos Landholdings and Development Corporation
- e. Sue Bella Realty Corporation
- f. Ruby Sapphire Land Corp
- g. Lizardbear Tasking, Inc.
- h. Hybrid Project
- i. Casa Verde
- j. Big Ben

4. Utilities (Telco, Water, Power)

Representative/s from

- a. PLDT/Smart
- b. Globe
- c. Radius Telecoms, Inc.
- d. Meralco
- e. Eastern Communications
- f. Maynilad
- g. Manila Water

5. National Government Agencies

City Director/Representative or, if none, the Provincial Director/Representative of the following national government agencies:



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- a. DICT
- b. DOST
- c. DTI
- d. TESDA
- e. CHED
- f. DEPED
- g. DPWH
- h. PNP
- i. DOLE
- j. DOT

The members shall designate permanent and alternate representative to the ICT Council who shall attend meetings in case of their absence.

Other national agencies and local departments or offices may be invited as members or resource persons, when warranted.

SECTION 3. Officers. The ICT Council may elect or appoint the following positions:

- President
- Vice President
- Secretary
- Board of Directors

SECTION 4. POWERS AND FUNCTIONS. The Council shall exercise the following powers and functions:

- a. Formulate, recommend and implement local policies, plans and programs and guidelines that will promote the development and use of ICT with due consideration of emerging technologies.
- b. Formulate policies and initiatives in coordination with the Department of Education (DepEd), the Commission on Higher Education (CHED) and the Technical Education and Skills Development Authority (TESDA), to develop and promote ICT in education consistent with the local government objectives.
- c. Provide an integral framework in order to optimize all local government systems and applications.



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- d. Prescribe rules and regulations for the establishment, operation and maintenance of ICT Infrastructures.
- e. Establish a free internet service that can accessed in government offices and public areas using the most cost-effective telecommunications technology, through partnership with private service providers as may be necessary.
- f. Harmonize and coordinate with all existing local and national ICT plans and initiatives to ensure knowledge, information and resource-sharing, database-building and agency-networking linkages among government agencies.
- g. Ensure the development and protection of integrated government ICT infrastructures and designs, taking into consideration the inventory of existing manpower, plans, programs, software, hardware and installed systems.
- h. Assist in the dissemination of vital information essential to disaster risk reduction in coordination with the City Disaster Risk Reduction Management Office (CDRRMO) and the City Information Office (CIO).
- i. To be a catalyst between the National ICT Confederation of the Philippines (NICP) and the City for NICP-led programs.
- j. To identify violations, prohibited acts, practices and misuse of ICT facilities:
- k. Provide guidelines for the rational, equitable and fair access to all users of all ICT Facilities and resources which shall be intended strictly for work-related activities.
- l. Formulate policies which shall govern all the components and security management network of the City of Imus system which shall include, but not limited to, user log-in, user responsibilities, etc.
- m. Identify prohibited acts and use of ICT resources which shall include but not limited to, uses contrary to laws, customs, morals and ethical behavior, uses for personal benefit, business or partisan activities, games and entertainment, acts that damage the integrity, reliability, confidentiality and efficiency of the ICT systems, acts that encroach the rights of the users, acts which violate privacy and acts that waste resources.



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SECTION 5. SECRETARIAT. The City Information Technology and Records Management Unit shall provide technical and administrative support to the ICT Council and its Committees. Accordingly, it shall assist in the conduct of meetings, take charge of communications and notices, prepare reports and take custody of all records, data, information, and documents of the ICT Council.

The established Council, through the Secretariat, should also coordinate with the NICP and register to become a member of the umbrella organization.

SECTION 6. MEETINGS. After the establishment of the ICT Council and the election of officers, the ICT Council shall convene every quarter for regular meetings while special meetings will be held as often as may be necessary.

SECTION 7. FUNDING. Funds for the administration and operation of the ICT Council shall be taken from the available funds of the City, subject to the usual accounting and auditing rules and regulations.

SECTION 8. REPEALING CLAUSE. All orders, rules and regulations or parts thereof which are inconsistent with the provisions of this Executive Order are deemed repealed, amended or modified accordingly.

SECTION 9. SEPARABILITY CLAUSE. If for any reason, any provisions of this Order are declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in force and effect.

SECTION 10. EFFECTIVITY. This order shall take effect immediately.

DONE and **SIGNED** this 14th day of December 2022, City of Imus.


ALEX L. ADVINCULA
City Mayor 